

### Overview

- (1) This document must be used following the Fee Administration and Refund Policy.
- (2) This checklist is used:
  - a. By marketing, recruitment, enrolment and accounts staff
  - b. As a reference for the most updated fees and charges applicable to all products and services offered by AuPI
- (3) This document must be reviewed and updated regularly:
  - a. Launch of new campaigns
  - b. Launch of new products/services
  - c. Review of Enrolment Policies and Procedures
  - d. Review of Marketing and Recruitment resources
  - e. Annually, during internal reviews for the Annual Declaration on Compliance

### Non-tuition Fees (GST Inclusive)

Administration and processing fee (non-refundable), includes: <ul style="list-style-type: none"> <li>- Enrolment fee</li> <li>- LLN assessment</li> <li>- RPL eligibility assessment</li> <li>- Pre-enrolment interview</li> </ul>	\$500
Late pay tuition fee – 7 days	\$50
Late pay tuition fee – 14 days	\$75
RPL fee per unit	\$250
Credit transfer fee per unit	\$50
Any official letter from AuPI	\$20
Re-issue of final documents	\$100

NOTE: If you update this section, you must also review and update as needed the relevant sections in the Enrolment Form (Terms and Conditions), Fee Administration and Refund Policy v.2.0, and all relevant online information: website, downloadable course brochures with fees, etc.

### Tuition Fees

Course Name	Course Fee
CHC33021 – Certificate III in Individual Support	\$1800
CHC43015 – Certificate IV in Ageing Support	\$1800
CHC43121 – Certificate IV in Disability Support	\$1800
CHC52021 – Diploma of Community Services	\$2500
ICT50220 Diploma of Information Technology, with specialisations in Cyber Security and Advanced Networking	\$3000



# Australian Polytechnic Institute

## Fees and Charges Sheet

This document outlines all current fees and charges applicable to the products and services offered by the Australian Polytechnic Institute.

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### Payment Schedules

Course Name	(Upon Enrolment)	Instalment 1	Instalment 2	Total
CHC33021 – Certificate III in Individual Support	\$900	\$900		\$1800
CHC43015 – Certificate IV in Ageing Support	\$900	\$900		\$1800
CHC43121 – Certificate IV in Disability Support	\$900	\$900		\$1800
CHC52021 – Diploma of Community Services	\$1500	\$1000		\$2500
ICT50220 Diploma of Information Technology, with specialisations in Cyber Security and Advanced Networking	\$1,500	\$1,000	\$500	\$3,000

**NOTE: Australian Polytechnic Institute does not charge prepaid fees over \$1,500. See Fees and Payments Policies and Procedures for more details.**